A.I. Automation Use Case Priority Matrix

Below you will find the two primary components to prioritizing tasks for A.I Automations.

What - The process being bolstered by the addition of A.I. Automations.
When - Defines the appropriate timing for adding such Automations to the process.

Below each Component is broken out into 5 segments.
Score each segment will be scored with a 1 , 0, -1
        1 = Yes
        0 = Unknown or Not Sure
        -1 = No

Total the score and plot your process on the grid (Page 2) to determine the recommended priority level.

What - The Process for Automation

Segment	Analysis	Score (-1, 0, 1)
Data Population	Data is Entered by hand into systems or spreadsheets to move forward.	
Volume	This process impacts at least 25% of all business transactions.	
Speed	This process consumes at least 10 per week of 1 or more individual's time.	
Hand-Offs	This process has more than 1 hand-off to another team or individual.	
Software	This process involves multiple software or systems to accomplish.	

Total Score

When - Is this the right time to add A.I. Automations?

Segment	Analysis	Score (-1, 0, 1)
Roadblocks	This process is creating operational bottlenecks for the organization.	
Anchor	This process is hindering growth or accelerating decline.	
Documentation	The process is clearly documented and easily communicated to others.	
Capacity	Assistance required to maintain workload & complete this project.	
Sustainability	The issues addressed will continue if nothing is done in the next 12 months.	

Total Score

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Plot your scores from the questions above to determine where your use case falls on your priority list.

What - Vertical Access
    The process being bolstered by the addition of A.I. Automations.

When - Horizontal Access
    Defines the appropriate timing for adding such Automations to the process.

Score each segment will be scored with a 1 , 0, -1
    Upper Left = Solid Use Case however impact to the business must be reviewed..
    Upper Right = Solid Use Case and Great ROI Upside.
    Lower Left = Process may need rework to streamline and maximize ROI.
    Lower Right = Prework and analysis must be done but Great ROI Upside

Complete this for each process and create your ideal use case priority list for A.I. Automation.